PURDUE
RESEARCH FOUNDATION

University Use:

DISCRETIONARY FUND REQUEST

Please Type or Print Clearly

DATE _____ PRF DISCRETIONARY ACCOUNT # (7 digits)_____

DEPARTMENT (*full dept. name)* _____

FORM PREPARED BY_____ PHONE #_____

PAYMENT REQUEST ***(ORIGINAL RECEIPTS/INVOICES MUST ACCOMPANY ALL REQUESTS)***

UNIVERSITY ACCOUNT # *(if applicable)*_____

PURPOSE OF EXPENSE _____

_____

_____

_____

_____

PAYABLE TO _____ AMOUNT $_____

_____

_____

_____

TRANSFER FUNDS TO ANOTHER PRF DISCRETIONARY ACCOUNT

TO PRF DISCRETIONARY ACCT # *(7 digits)* ___ ___ ___ ___ ___ ___ ___ AMOUNT $_____

PURPOSE OF TRANSFER _____

_____

_____

_____

_____

Authorized Signature Date

_____

Printed Name

RETURN FORM TO PRF/KPTC - ACCOUNTS PAYABLE DEPARTMENT